

## **Minutes of the 22nd AGM of the UK Great Northern Section of the Institute of Brewing & Distilling held on 24<sup>th</sup> March 2022 at Northern Monk Refectory Manchester. Start 18.30**

**1. Apologies:** *David Smith, Wim van der Spek, Ian Bearpark, Dick Murton, Dave Sanders, Mike Benson, Simon Knox*

Member attendees: Beth Eaton, Adam Darnes, Mark Slater, Margaret Holland, Iain Kenny, Laura Rangeley, Alan Cawkill, Marilyn Seedhouse, Alistair Dickson, Rob Percival, Jayne Hewitt, Graeme Hall, Julian Dickson, Kate Kellen, Tom Edgley, Alison Douglas, Robert Flear, Jeff Collins, Ben Jones, Alberto Pomares Mur (20)

**2. Minutes of 2021 AGM:** It was agreed that the Minutes of 2021 meeting were an accurate record.  
Proposed by Margaret Holland  
Seconded by Alistair Dickson

**3. Matters Arising:** There were no matters arising, not covered elsewhere.

**4. Correspondence:** The Secretary gave the following summary:  
At the time of our last AGM, held via Zoom, we were still in uncertain times, but as the year went on, we looked forward to resuming face to face meetings whilst continuing the successful webinars. Helping to organise these events took up some of my time with support from the staff at the IBD. Promotion of these events has changed massively over the last few years, moving away from the secretary designing paper inserts to be posted with the Brewer magazine to a more digital approach, formatted by professionals using information we provide.  
As many will attest, we managed to have a great dinner in Sheffield and thanks to all helping to pull that together in a shorter time than we would do normally.  
Monthly section meetings held via Zoom have resumed now headed up by Natalie Michel who has returned to work part time at the IBD to focus on the membership and supporting local sections. The IBD are in the process of setting up Microsoft Teams for all sections to use for file sharing. I hope this will allow more co-ordination and better dialogue between sections- something we have all been calling for!  
To comply with Charities Commission rules the IBD have also drafted a Sections Handbook which may bring some changes to how we run the committee and even hold AGMs in the future. This will be shared in due course, once ratified.  
Section membership is currently 286 (as end Feb 2022)  
Matt Howgate has resigned from the committee. I thank him for his contribution particularly with our younger members.  
Lastly, can I thank the committee, and in particular Rob and Alistair for their continuing support.

### **5. Chairman's Report** Rob gave the following report:

The past 18 months (plus) has been a challenging one but as a section the UK GNS has delivered high quality and varied technical content, education and events for the membership base. October 2020 saw the first section online webinar, and this started an active program of content via IBD HQ. This took a lot of organisation from the committee as well as the speakers and companies that dedicated time and resource to support these sections events, including: Charles Faram, Crisp Malting Group, Theakstons Brewery, Lallemand, Murphy & Son, IBD, Caroline Walker, Carling Partnership, Totally Natural Solutions, Brew Lab, Camerons Brewery, Mark Dredge, Cara Technology.

The online events reached a wide global audience, and the section still holds the record of the highest live audience across all IBD sections (over 600 live watching, Jan 2021 (Low alcohol beer production webinar)).

As well as a successful online program the section was the first to hold a banquet following lockdowns and the event was highly successful and well received as well as being profitable. Thanks to Alistair and principally Jayne for helping organise and deliver a successful event. More recently, we have revived a varied program of section events in person and have a have events planned for the remainder of 2022 and the section is in a good place in this respect going forward.

I thank all the committee for their dedication and support in my time as chair. I would like to especially thank Jayne and Alistair in their roles as Secretary and Treasurer respectively, who have continued to guide and manage the section with great commitment and support. I wish Mark Slater all the best taking over and look forward to supporting his time as Chair.

### **6. Treasurer's Report:** Alistair Dickson provided the following summary.

2021 followed a similar pattern to 2020 until lockdown eased. The seminar did not happen, but we did hold the Annual Banquet which was very successful considering the circumstances at the time, returning a small surplus.

Aside from that, there was no income to the Section account, so we continue to utilise reserves.

Expenditure has been limited to reduced administration costs and the start of face-to-face meetings in the autumn.

As in previous years, our year end accounts are examined by Curlew St. All relevant documents have been submitted and additional files as requested for auditing purposes.

The banquet invoicing was handled on our behalf by Curlew St with payments transferred to our account. There was a VAT discrepancy noted in the final transfer which after discussion with our HQ colleagues was acknowledged to be an error on their part. The missing funds will be transferred at some point.

The intention to transfer Sections accounts management on to a common finance platform, Xero, in 2021 did not happen but we are awaiting word from HQ about training sessions soon.

Any queries regarding the 2021 finances can be answered after the AGM.

### **2021 Financial numbers in outline; (rounded)**

#### **Net Income;**

YM Grant £0, Members meetings £0, Seminar £0, Banquet £660 surplus, =£660

#### **Net Expenditure;**

Section Admin £2632, Meetings £38, Seminar £0, 2022 Banquet deposit £500= £3170

2021 Account Year start = £16034

2021 Account Year end = £9375(this was before the Banquet final balance of £4244)

After Banquet transfer = £13619

**7. Election of Officers for 2022-23:** section rules currently require that we hold an annual election for Chairman and Officers.

The Chairman would like to propose Mark Slater to be elected as Chair of the Great Northern Section until the next AGM.

**Chair:** Mark Slater

Proposed by Graeme Hall

Seconded by Alan Cawkill

Rob passed the Chairman's medals to Mark. Mark continued to take charge of the remainder of the meeting.

**Vice-Chairman.** The Chair proposed the role of Vice Chair be taken by Iain Kenny:

Proposed by Beth Eaton

Seconded by Margaret Holland

**Secretary:** Jayne Hewitt stated she is happy to be re-elected. The Chair asked for support from the members.

Proposed by Iain Kenny

Seconded by Laura Rangely

**Treasurer.** Alistair Dickson stated he is happy to be re-elected. The Chair asked for support from the members.

Proposed by Graeme Hall

Seconded by: Iain Kenny

**8. Election of Committee Members:**

**JLH** advises there were no nominations in advance of the meeting.

**Chair then asked members present to re-elect the remaining committee until the next AGM:** Rob Percival, Margaret Holland, Mike Benson, David Smith, Ian Bearpark, Graeme Hall, Marilyn Seedhouse, Alan Cawkill, Alison Douglas, Beth Eaton, Jim Rangeley, Laura Rangeley and Wim van der Spek.

A show of hands from those present unanimously voted to accept their re-election.

**9. Section Representative at Council Meetings:**

The Chair asked for support that within the byelaws of the IBD either he or a nominated replacement represent the section at Council Meetings.

Proposed by Alistair Dickson

Seconded by Julian Dickson

**10. Any Other Business:** None.

**11. Date of Next AGM** TBC, proposed 23<sup>rd</sup> March 2023 Wylam brewery Newcastle

Meeting closed at 6.55 pm

**Signed:**

Chairman ..... Date .....

Secretary .....