

1. General Information

These regulations apply to all the Institute of Brewing & Distilling (IBD) examinations from 1st October 2021 and replace all previous versions of this document.

The IBD retains full rights of interpretation of these regulations.

Any updates to these regulations will be provided to registered examination candidates by email, as well as publication on the IBD website (www.ibd.org.uk).

These regulations apply to all stakeholders including Board of Examiners, Candidates, Sponsoring Employers and Companies and IBD Sections.

2. IBD Examination Board

- 2.1 The IBD Examination Board publish all syllabi on the IBD website www.ibd.org.uk
- 2.2 Setting, marking, and moderation of the IBD Examinations follows Policies, Processes and Procedures that have been developed by the IBD Board of Examiners and approved by the Chair of the Board of Examiners
- 2.3 All General Certificate, Diploma and Master IBD Examinations are online assessments which are invigilated in real-time over the internet.
- 2.4 Any candidates requiring an exception to sit their examination offline¹ must apply in writing to (customer.support@ibd.org.uk) for consideration and approval by the Chair of Board of Examiners.
- 2.5 Applications for an exception must have been received before the final closing date for candidate registrations.
- 2.6 Any examinations approved to be taken offline must be sat in an IBD approved independent examination centre. This will be confirmed to the candidate on email at least one month in advance of their examination.
- 2.7 The IBD reserves the right to update its examination formats and protocols as required.

¹ Offline is a typed format on a computer as the IBD no longer supports paper examination formats

3. IBD Diploma and Master Examination Modules

- 3.1 The Diploma and Master Qualifications are modular in format (<https://www.ibd.org.uk/ibdqualifications>) and candidates may choose to sit any number of modules at each sitting, ensuring they take careful note of the level of work required to complete each module successfully.
- 3.2 There is no limit to the number of times a candidate may sit a module.
- 3.3 There is no limit to the period a candidate can take to pass all relevant modules, however it is strongly recommended that candidates complete their qualification within 10 years to ensure the material studied remains valid.
- 3.4 All Masters modules (with the exception of Module 5) have 2 papers; Paper 1 and Paper 2. Candidates must complete both papers in the same examination cycle to pass the Module. Paper 1 and Paper 2 cannot be taken separately.
- 3.5 Candidates who have passed Module Three in either the Diploma in Brewing, Packaging or Distilling are exempt from sitting the Module Three examination in the other disciplines. The exemption will be automatically granted and there will only be one examination fee applicable to the Module Three Examination.

4. Diploma and Master Examination – Preliminary Qualifications and Criteria

- 4.1 No prior educational qualifications are required for applicants to sit the Foundation, General Certificate and Diploma Examinations however it is **strongly recommended** that candidates for the Diploma qualifications should have successfully completed the relevant IBD General Certificate Examination and/or have studied Chemistry, Biology and Mathematics, ideally to a minimum of A-level or equivalent² standard.
- 4.2 Candidates for the Master level Examination must meet **both** of the following criteria.
 - a) Hold a pass in an IBD Diploma Qualification **OR** hold one of the recognised qualifications on this list <https://www.ibd.org.uk/ibd-qualifications/qualifying-exemptions/>
 - b) Be a member of the IBD at the time of their application.
- 4.3 The IBD Examination Board **strongly recommend** that in advance of sitting the Master Examinations, candidates should have a minimum of at least three years relevant work experience across a number of functional areas within Brewing and/or Distilling before

² *Equivalents include (but are not limited to) International Baccalaureate, European Baccalaureate, USA AP's, Australian ATAR*

